



Saptagiri Gramameena Bank
(Public Sector RRB : Sponsored by Indian Bank)

సప్తగిరి గ్రామీణ బ్యాంక్
(ప్రభుత్వ రంగ సంస్థ : ఇండియన్ బ్యాంక్ ద్వారా ప్రయోజితం)

सप्तगिरि ग्रामीण बैंक
(सार्वजनिक क्षेत्र आरआरबी : इंडियन बैंक द्वारा प्रायोजित)

Request for Proposal (RFP)

For

Printing and supply of stationery items

(RFP: HO/PD/001/2023 dated 24.07.2023)

GENERAL MANAGER
SAPTAGIRI GRAMEENA BANK
HEAD OFFICE, 3rd Floor,
SAI YASHUS,
Vellore Road, Chittoor – 517002



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Request for Proposal for Printing and Supply of Stationery Items

Saptagiri Grameena Bank, a Regional Rural Bank (RRB), Head Office, Planning and Development Department, Chittoor, Andhra Pradesh invites sealed tenders from reputed printers in **two bid system** (Technical Bid and Financial Bid) for printing and supply of stationery items as per **Annexure-D**, items of which are to be used at our various branches in or service area, extensively spread across erstwhile Chittoor and erstwhile Krishna Districts.

A firm submitting the proposal in response to this RFP shall hereinafter be referred to as Bidder / Printer.

Interested Bidders who are dealing in Printing and Supply of Stationery related works and meeting the following Eligibility Criteria may respond.

ELIGIBILITY CRITERIA

S. No	Criteria	Documents Required
1.	Authentic PAN and GST distinguished registration numbers	PAN & GST.
2.	Annual Turnover of Rs.10.00 lakhs for the last three years	Latest CA's Certificate indicating quantum of turnover of the last 3 financial years – along with Audited Balance Sheets and Profit & Loss Statements of last three years.
3.	Minimum 3 Years' experience in the field of supply of Printing and Stationery Works	Submit the required documents for having the experience like firm registration, GST registration, Certificate of Incorporation, etc.,
4.	<u>Work Experience</u> The bidder / printer should have minimum three years experience in supply of stationery to any organization	Copies of the orders from the organization shall be submitted
5.	The Printer / Bidder should not have been black listed by any bank in past or services terminated due to poor performance.	An undertaking stating that the Company / Firm have not been black listed should be submitted. (As per Annexure –B)



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Bid Details in Brief

S. No.	Description	Details
1.	RFP No. and Date	RFP: HO/PD/001/2023 dated 24.07.2023
2.	Brief Description of the RFP	Printing and Supply of Stationery Items, as per the quantity mentioned in the Annexure-D
3.	Bank's Address for Communication	General Manager SAPTAGIRI GRAMEENA BANK HEAD OFFICE, 3rd Floor, SAI YASHUS, Vellore Road, Chittoor – 517002 E Mail: development@sgbank.in
4.	Details of the IEMs of the Bank	1. Shri Dilip Vithoba Sonpipare Email: sonpiparedv@gmail.com Mobile: +91 94231 18793 And 2. Shri Ahmad Javed Email : ajtopcop@gmail.com Mobile : +91 98210 58152
5.	Date of Issue	24.07.2023
6.	Last Date of Submission of Queries In case of any query contact person details	28.07.2023, 4:00PM Mr. K ESWAR REDDY- Mobile-8886644258 Mr. B CHAITANYA RAJ-Mobile-8886644238
7.	Last Date of Submission of Bids	17.08.2023, up to 3:00PM
8.	Date and time opening of Technical Bid	17.08.2023, 4:00PM
9.	Date and time opening Financial bid	Date and time of opening of financial bid will be intimated to the technically qualified bidders only.
10.	Application Fees(Non Refundable)	₹1000/-
11.	Earnest Money Deposit(Refundable)	₹50,000/-

This document can be downloaded from our Bank's website [https:// www.saptagirigrameenabank.in](https://www.saptagirigrameenabank.in).
The bidders should pay the Application Fee and EMD for tender document by means of DD drawn on any Scheduled Commercial Bank for the above amount in favor of Saptagiri Grameena Bank, payable at Chittoor and submit the same along with the Bid document (OR) Bidder has to remit the Application Fee and EMD amount through online transfer - NEFT.

MSMEs are exempted from paying Tender Cost and EMD on submission of relevant documents such as valid MSME registration Certificates.



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Scope of work

The selected bidder(s) shall supply the stationery items with the specifications and quantity mentioned in the purchase order, to our Head Office, Chittoor within the specified time line after confirmation of the proofs.

General Instructions to the Printers/ Bidders

The RFP document is made available in the Bank's website and can be accessed through the web address www.saptagirigrameenabank.in

Documents in support of eligibility criteria, as stipulated, should be submitted.

Sealed Financial Bids, as per **Annexure-D**, which contains all price information, should be submitted.

Offer cannot be modified or withdrawn by a bidder after submission of Bid(s). In case any modification is required on account of clarification in Technical Bids such modifications can be done with the prior approval of the Bank.

Submission of Bids

Technical Bid

The Technical Bid for Printing and Supply of Stationery items is to be sealed in a separate Envelope super scribed on the top of the cover as "**RFP HO/PD/001/2023 dated 24.07.2023-Technical Bid for Printing and Supply of Stationery items**". The Technical Bid must contain Bid Cost and EMD. The bids submitted without Bid cost and EMD will be rejected. Placing of Bid Cost and EMD in any other cover i.e., financial bid will make bid invalid and Bank shall disqualify such bids.

The Technical Bid should be complete in all respects and contain all information sought for. The Technical Bid should not contain any price information.

Financial Bid

The Financial Bid for Printing and Supply of Stationery items, as per **Annexure-D**, is to be sealed in a separate envelope super scribed on the top of the cover as "**RFP HO/PD/001/2023 dated 24.07.2023 Financial Bid for Printing and Supply of Stationery Items**".

Opening of Bids

The Technical Bid shall be opened in the presence of the Bidders / Bidder's representatives present on **17.08.2023**, at **4.00 PM** at Head Office, Chittoor, Andhra Pradesh, Bidder's representative may be present at the venue well in time along with a copy of authorization.



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Determination of L1 Bidder

The L1 price will be determined on the basis of the **lowest base price** quoted in the Price Bid as per the **Annexure-D** and the L1 bidder will be determined accordingly. **L1 bidder will be finalized for each individual stationery item.**

Bank reserves the right to negotiate or re-negotiate with the L-1 bidder.

Terms and Conditions of the tender for printing and supply of Stationery Items

The Bidder is required to deposit a sum of Rs.1,000/- (Rupees One Thousand only) which is “**non refundable**” in the form of a Demand Draft in favour of ‘Saptagiri Grameena Bank’ payable at Chittoor as a Bid Fee (OR) Bidder can remit the amount through online transfer - NEFT prior to one day before the last date of bid submission to avoid technically unforeseen issues.

The Bidder is required to deposit a sum of Rs 50,000/-, (Rupees Fifty Thousand only) in the form of a Banker’s Cheque / Pay order in favour of ‘Saptagiri Grameena Bank’ payable at Chittoor as **Earnest Money Deposit**. (OR) Bidder can remit the EMD amount through online transfer - NEFT prior to one day before the last date of bid submission to avoid technically unforeseen issues.

No interest will be paid on the EMD. EMDs furnished by all unsuccessful Bidders will be returned on the expiration of the bid validity / finalization of successful Bidder, whichever is earlier.

Bidder shall remit the **Bid Fee** and **EMD** amount to the following account in the form of online transfer:-

Account Name : **Saptagiri Grameena Bank**
Account Number : **88618083**
IFSC Code : **IDIB0SGB001**

Any amount received after the “Cut-off time” will not be entertained such bidder(s) will be considered as ineligible.

The EMD amount will be returned to the successful Bidder(s) **without interest**, after satisfactory supply of all items ordered and after ensuring the filing of GST returns by the bidder. If the bidder fails to execute the orders given by the Bank as per the work order, the security deposit will be forfeited.

Rate: The rates quoted by the bidder/printer shall be inclusive of freight charges and shall be submitted in the following format:

Item Particulars	Required quantity	Base Rate	GST	Total Cost



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The bidder has to file all GST-related returns in time so as to enable us to claim input tax credit. If any loss is incurred to the Bank due to delayed/ Non filing of GST returns, the same shall be recovered from the bidder.

GST shall be paid at the end of every month and proof of payment shall be submitted. If the GST return is not uploaded, the Bank reserves the right to collect the amount from the next bills or from the EMD of the concerned bidder.

Period

The rates shall be in force for a period of 12 months in general. **If bank finds and further requirements of items for which rates are finalized in the tender process, required stock will be purchased from the L-1 bidder (if agreed) for further six months.**

If more than one bidder is declared as L-1, for a particular item, Bank reserves right to negotiate with all L-1 bidders and allot the order to the lowest quoted Printer.

1. The bidder is bound to supply the stationery items at the quoted rates, as and when required by the Bank during the said period irrespective of the quantity specified in the tender.

2. **Place of Delivery**

The delivery of the stationery shall be made at **3rd floor of Head Office** (Chittoor) of the Bank & **4 Regional Offices** (**Madanapalle, Tirupathi, Vijayawada & Gudivada**) as directed by the Bank **during office hours**. The bidder or his agent should attend personally for delivery of the stationery and obtain delivery challan to submit along with the Bill.

3. **Execution of printing order**

The printing orders given to the bidder shall be executed within the stipulated period which will not exceed 30 days from the date of issue of printing order. Printing shall commence **only after the Proof is approved by the Planning & Development Department at Head office.**

4. **Delivery**

The delivery of the stationery items shall be made **only after obtaining delivery approval from the concerned authority before delivering the stock, so that space arrangements shall be made by the bank.**

5. **Delay in delivery**

In case the stationery is supplied after expiry of the **stipulated time**, Bank will have right/discretion either to accept the stationery or to reject the same.

6. **Quality of Paper.**

The quality of the paper shall be as per the specifications given by the Bank **and the sample approved by the bank before supply**. Any deviation in the quality of paper will not be accepted.

Bank reserves the right to reject the stationery and to cancel the order if any deficiency is observed in quality of the paper. If the bank is intending to find the quality check, lab test may be conducted and the cost shall be borne by the concerned printer only. If any stationery item supplied by the printer is found defective and deficient in quality at later date, the bank will have right to impose penalty up to 100% value of the stationery item supplied or EMD will be forfeited.



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Further the name of the bidder will be kept in black list and the printer will not be allowed to participate in future works of the bank.

7. **Supply of stationery in excess quantities**

Supply of stationery in excess quantities over and above the order placed, shall not be paid.

8. **If L1 fail to supply**

If L1 fails to supply the stationery item(s) for any reason, the name of such bidder/printer shall be kept in **block list** and shall not be allowed to participate in future works of the Bank. Subsequently the order will be allotted to the one who agrees to supply the item(s) at the rate quoted by L1 bidder. Bank can prefer to consult with the bidders in the order of L2, L3, L4 and so on for negotiation. If consensus is not arrived at, bank would cancel that particular item / order.

9. **T.D.S (GST/IT)** as per the rules in force will be effected at the time of payment of bill/s (**income tax/GST**).

10. All payments, irrespective of the amount of the bill, will be paid through RTGS/NEFT on presentation of bills along with specimen enclosed. The Bank Name, Firm Name, IFSC Code, Account No., Name of the Branch shall be furnished in the bill copy.

11. **No advance amount will be paid to the Printers.**

12. **Payment will be made within 15 days of time, against delivery of full indent as per the order only. No partial payments will be allowed.**

13. Any dispute arising out of or relating to this transaction shall be deemed to have been arises at Chittoor and be subject to the jurisdiction of competent court at Chittoor only.

14. The Printer should supply the stationery at his own risk and as per rules in force under various acts in A.P. If, for any reason the stock is detained by any authority, the Bank is not responsible whatsoever may be.

15. Bank need not bound itself to accept the lowest or any tender and reserves the right to reject all or any bid or cancel the tender without assigning any reason of whatsoever. **The bank reserves the right to issue orders for less/high quantity of tender or one or two installments.**

MODIFICATION / CANCELLATION OF RFP

The Bank reserves the right to modify/cancel the tender or re-tender without assigning any reasons whatsoever. The Bank shall not incur any liability to the affected bidder(s) on account of such rejection. The Bank shall not be obliged to inform the affected bidder(s) of the grounds for the Bank's rejection/cancellation.

GENERAL MANAGER



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Technical Bid - for supply of Printing and Stationery Items

S No	Pre-Qualification Criteria	Valid Supporting documents to be submitted with the RFP	Compliance (Y/N) (With documents)										
1	Do you have Goods & Service Tax Registration												
2	PAN registration	Valid registration Certificates/details	PAN: <input type="text"/>										
3	GST registration	Valid registration Certificates/details	GSTIN: <input type="text"/>										
4	Is your annual sales turnover Rs.10 lakhs or higher in each of the last 3 financial years	<table border="1"> <thead> <tr> <th>Turnover (lakhs)</th> <th>FY 2019-20</th> <th>FY 2020-21</th> <th>FY 2021-22</th> </tr> </thead> <tbody> <tr> <td>Value</td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </tbody> </table> <p>Submit CA's Certificates</p>	Turnover (lakhs)	FY 2019-20	FY 2020-21	FY 2021-22	Value	<input type="text"/>	<input type="text"/>	<input type="text"/>	<table border="1"> <thead> <tr> <th>FY 2022-23*</th> </tr> </thead> <tbody> <tr> <td><input type="text"/></td> </tr> </tbody> </table>	FY 2022-23*	<input type="text"/>
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FY 2022-23*													
<input type="text"/>													
5	Annual Profit for the last 3 financial years	<table border="1"> <thead> <tr> <th>Profit (Lakhs)</th> <th>FY 2019-20</th> <th>FY 2020-21</th> <th>FY 2021-22</th> </tr> </thead> <tbody> <tr> <td>Value</td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </tbody> </table>	Profit (Lakhs)	FY 2019-20	FY 2020-21	FY 2021-22	Value	<input type="text"/>	<input type="text"/>	<input type="text"/>			
Profit (Lakhs)	FY 2019-20	FY 2020-21	FY 2021-22										
Value	<input type="text"/>	<input type="text"/>	<input type="text"/>										
6	Have you obtained orders from any organization in last 3 years for printing and supply of Stationery items	Copies of the orders from the organization shall be submitted.											
7	Integrity Pact	Annexure - A											
8	An Undertaking stating that the Company / firm has not been black listed	Annexure - B											
9	EMD & Application Fee	Annexure - C											

*** If audited figures not available Un-audited data may be submitted**

Date:

Signature and Seal of Printer/Bidder/Company/Firm



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Annexure -A

INTEGRITY PACT

Between

Saptagiri Grameena Bank hereinafter referred to as "The Bank"

and

..... Hereinafter referred to as "The Bidder/Contractor"

The Bank intends to award, under laid down organizational procedures, contract/s for Printing and Supply of Stationery Items to The Bank values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness / transparency in its relations with its Bidders(s) and/ or Contractor(s).

In order to achieve these goals, the Bank will appoint an independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Bank

1. The Bank commits itself to take all measures necessary to prevent corruption and to observe the following principles:

a) No employee of the Bank, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

b) The Bank will, during the tender process treat all Bidder(s) with equity and reason. The Bank will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.

c) The Bank will exclude from the process all known prejudiced persons.

2. If the Bank obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Bank will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section 2 – Commitment of the Bidder(s)/Contractor(s)

1. The Bidder(s) / Contractor(s) commit themselves to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

a. The Bidder(s) / Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Bank's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of



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any kind whatsoever during the tender process or during the execution of the contract.

b. The Bidder(s) / Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

c. The Bidder(s) / Contractor(s) will not commit any offence under the relevant IPC/PC Act: further, the Bidder (s) / Contractor (s) will not use improperly, for purpose of competition or personal gain, or pass on to others, any information or documents provided by the Bank as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

d. The Bidder (s) / Contractor (s) of foreign origin shall disclose the name and address of the Agents/Representatives in India, if any. Similarly, the Bidder(s)/Contractor (s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further, as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder (s) / Contractor (s). Further as mentioned in the Guidelines, all the payments made to the Indian Agent/Representative have to be in Indian Rupees only. Copy of the "Guidelines on Indian Agents of Foreign Suppliers" is placed at Annexure.

e. The Bidder (s) / Contractor (s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

2. The Bidder (s) / Contractor (s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3 – Disqualification from tender process and exclusion from future contracts

If the Bidder (s) / Contractor (s), before award or during execution has committed a transgression through a violation of Section 2, above or any other form such as to put his reliability or creditability in question, the Bank is entitled to disqualify the Bidder (s) / Contractor (s) from the tender process.

Section 4 – Compensation for Damages

1. If the Bank has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Bank is entitled to demand and recover the damages equivalent to Earnest Money Deposit /Bid Security.

2. If the Bank has terminated the contract according to Section 3, or if the Bank is entitled to terminate the contract according to Section 3, the Bank shall be entitled to demand and recover from the Contractor liquidated damages of the contract value or the amount equivalent to performance Bank Guarantee.



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Section 5 – Previous Transgression

1. The Bidder declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti- corruption approach or with any other Public Sector Enterprises in India that could justify his exclusion from the tender process.
2. The Bidder agrees that if he makes incorrect statement on this subject, bidder is liable to be disqualified from the tender process or the contract, if already awarded, is liable to be terminated for such reason.
3. The imposition and duration of the execution of the bidder will be determined by the bidder based on the severity of transgression.
4. The Bidder / Contractor acknowledge and undertake to respect and uphold the Bank absolute right to resort to and impose such exclusion.
5. Apart from the above, the Bank may take action for banning of business dealings/holiday listing of the Bidder/ Contractor as deemed fir by the Bank.
6. If the Bidder / Contractor can prove that he has resorted/recouped the damage caused by him and has implemented a suitable corruption prevention system, the Bank may, at its own discretion, as per laid down organizational procedures, revoke the exclusion prematurely.

Section 6 – Equal treatment of all Bidders/Contractors/Sub- Contractors

1. The Bidder(s)/Contractor(s) undertake(s) to demand from all sub- contractors a commitment in conformity with this Integrity Pact, and to submit it to the Bank before contract signing. The Bidder(s)/Contractor(s) shall be responsible for any violation(s) of the principles laid down in this agreement/Pact by any of its Sub-contractors/Sub- vendors.
2. The Bank will enter into agreement with identical conditions as this one with all Bidders/Contractors.
3. The Bank will disqualify from the tender process all bidders who do not sign his Pact or violate its provisions.

Section 7 – Criminal charges against violating Bidder(s) /Contractor(s) /Sub contractor(s)

If the Bank obtains knowledge of conduct of a Bidder, Contractor or Sub- contractor or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or of the Bank has substantive suspicion in this regard, the Bank will inform the same to the Chief Vigilance Officer.

Section 8 – Independent External Monitor / Monitors

1. The Bank appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. It will be obligatory for him to treat the information and documents of the Bidders/Contractors as confidential. He reports to the Authority designated by the Bank.



Saptagiri Gramameena Bank
(Public Sector RRB : Sponsored by Indian Bank)

సప్తగిరి గ్రామీణ బ్యాంక్
(ప్రభుత్వ రంగ సంస్థ : ఇండియన్ బ్యాంక్ ద్వారా ప్రాధాన్యత)

सप्तगिरि ग्रामीण बैंक
(सार्वजनिक क्षेत्र आर.आर.बी. : इंडियन बैंक द्वारा प्रायोजित)

3. The Bidder(s)/Contractor(s) accept(s) that the Monitor has the right to access without restriction to all Project documentations of the Bank including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidders)/Contractors(s)/Subcontractors(s) with confidentiality.

4. The Bank will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Bank and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Bank and request the Management to discontinue or take corrective action, or to take other relevant action. The Monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.

6. The Monitor will submit a written report to the Authority designated by the Bank, within 8 to 10 weeks from the date of reference or intimation to him by the Bank and, should the occasion arise submit proposals for correcting problematic situations.

7. If the Monitor has reported to Authority designated by the Bank, a substantiated suspicion of an offence under relevant IPC/PC Act, and the Authority designated by the Bank has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

8. The word 'Monitor' would include both singular and plural.

Section 9 – Pact Duration

This pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded on whomsoever it may be.

If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by the Bank.

Section 10 – Examination of Books of Accounts

In case of any allegation of, violation of any provisions of this Integrity Pact or payment of commission, the Bank or its agencies shall be entitled to examine the Books of Accounts of the Bidder and the Bidder shall provide necessary information of the relevant financial documents in English and shall extend all possible help for the purpose of such examination.



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Section 11 – Other provisions

1. This agreement is subject to Indian Law, Place of performance and jurisdiction is the Head Office of the Bank, i.e., Chittoor.
2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
3. If the Contractor is a partnership or a Consortium, this agreement must be signed by all partners or Consortium members. In case of a Company, the Pact must be signed by a representative duly authorized by Board resolution.
4. Should one or several provisions of this agreement turn out to be invalid, the reminder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
5. In the event of any contradiction between the Integrity Pact and its Annexure, the Clause in the Integrity Pact will prevail.
6. Any dispute or difference arising between the parties with regard to the terms of this Agreement/Pact, any action taken by the Bank in accordance with this Agreement/Pact or interpretation thereof shall not be subject to arbitration.

The parties hereby sign this Integrity Pact aton

(For & On behalf of the Bank)

(For & On behalf of Bidder/Contractor)

(Office Seal)

(Office Seal)

Place -----

Place -----

Date -----

Date -----



Saptagiri Grammeena Bank
(Public Sector RRB : Sponsored by Indian Bank)

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(ప్రభుత్వ రంగ సంస్థ : ఇండియన్ బ్యాంక్ ద్వారా ప్రాధాన్యత)

सप्तगिरि ग्रामीण बैंक
(सार्वजनिक क्षेत्र आरआरबी : इंडियन बैंक द्वारा प्रायोजित)

Annexure – B

To
The General Manager,
Saptagiri Grammeena Bank
Head Office, 3rd Floor,
SAI YASHUS,
Vellore Road, Chittoor – 517002

RFP Ref No: **HO/PD/001/2023** dated 24.07.2023.

We, _____, located at _____ do here by
undertake declare the following:

1. We have not been black listed in the past by any entity (Govt /PSU/PSB/MNC or any other reputed firm) as on today.
2. That our services have not been terminated due to poor performance.

Yours faithfully,

()

Place:

Date:



Saptagiri Gramaena Bank
(Public Sector RRB : Sponsored by Indian Bank)

సప్తగిరి గ్రామీణ బ్యాంక్
(ప్రభుత్వ రంగ సంస్థ : ఇండియన్ బ్యాంక్ చే ప్రాయోజితం)

सप्तगिरि ग्रामीण बैंक
(सार्वजनिक क्षेत्र आरःआरबी : इंडियन बैंक द्वारा प्रायोजित)

Annexure -C

EMD & Application Fee

Date:

From

To
The General Manager,
Saptagiri Gramaena Bank
Head Office, 3rd Floor,
SAI YASHUS,
Vellore Road, Chittoor – 517002

Sub.: Your Inviting quotation No.: HO/PD/001/2023 dated 24.07.2023 for Printing & Supply of Stationery items

With reference to the above inviting quotation for Printing & Supply of Stationery items, having examined and understood the terms and conditions.

We confirm that the offer is in conformity with the terms and conditions as mentioned in the above-cited inviting quotation and agree to all the terms and conditions of the subsequent amendments made, if any.

The bank has right to reject the offer in full or in part or cancel the entire process without assigning any reason whatsoever.

We furnish hereunder the details of NEFT/Demand draft remitted/submitted towards Earnest Money Deposit (EMD) & Application Fee.

Description	Amount (Rs.)	DD No. / NEFT UTR No.	Date of DD / NEFT	Name of Issuing Bank & Branch
EMD	50,000/-			
Application Fee	1,000/-			

Authorized Signatory with Seal